

STATE OF MICHIGAN
JUDICIAL DISTRICT
JUDICIAL CIRCUIT

REPORT OF COLLECTION ACTIVITY
UNDER ORDER TO SEIZE PROPERTY

CASE NO.

Court address

Court telephone no.

Plaintiff name(s)

v

Defendant name(s)

TO THE OFFICER SEIZING PROPERTY: This report must be filed with the court within 14 days after the return date or the judgment is satisfied, whichever occurs first. If seized property remains to be sold after the return date, activity on sale of the property may continue and an updated report must be filed with the court within 14 days of sale of the property.

CERTIFICATE OF SERVICE OF ORDER TO SEIZE PROPERTY

I certify that on _____ I served a copy of the Order to Seize Property as specified below:
 personal service on _____, the defendant/defendant's agent.
 posting/left at the following conspicuous place _____.

REPORT OF COLLECTION ACTIVITY

1. The Order to Seize Property was satisfied in full, in part, and the seized property disposed of according to law.
 a. Total amount collected to date: \$ _____. Detail provided below.

\$ _____ Statutory fees
Service fee \$ _____ 7% of first \$5,000 \$ _____
Roundtrip mileage fee \$ _____ 3% thereafter \$ _____
\$ _____ Statutory expenses for taking, keeping, and sale
Appraisal fees \$ _____ Locksmith costs \$ _____
Towing costs \$ _____ Inspection costs \$ _____
Storage costs \$ _____ Sale costs \$ _____
Man hours/Labor costs (if more than two individuals, attach separate sheet)
(___ hours X \$ _____ per hour); (___ hours X \$ _____ per hour) .. \$ _____
specify the activities the person(s) performed and the hours associated with those activities:

Other (specify type) _____ \$ _____
\$ _____ Judgment amount paid to plaintiff: check/money order no. _____ Date: _____

b. Activity on property seized before the return date will continue after the return date.
 2. Real property levied on _____.
 3. The Order to Seize Property was not satisfied for the following reasons:
 a. Defendant's address is incorrect and I am unable to locate a new one.
 b. Defendant states he/she filed bankruptcy on _____, case number _____ (if known).
 c. After diligent search, I am unable to locate any personal property of the defendant's that exceeds their statutory exemption.
 d. Other: _____

I am authorized to seize this property under MCR 3.106 and I certify that the above statements are true and accurate. On this date, I provided copies of this report to the plaintiff or plaintiff's attorney.

Attach additional sheets if necessary

INVENTORY OF PROPERTY SOLD

Quantity	Amount/Value	Item/Description/Model	Type/V.I.N./Serial Number

Date

Name (type or print)

Signature

Court officer/Deputy sheriff Telephone no.